

Minutes of IQAC Meeting 2020-21


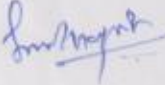

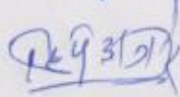
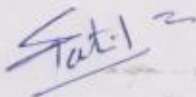
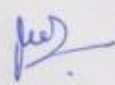
The agenda for the IQAC- meeting to be held on 09/07/2020

The IQAC – meeting was scheduled on 09/07/2020 with following agenda. All members were informed to attend the meeting. The venue of the meeting was IQAC room at 4.00 pm

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. Planning for Online /offline teaching for the academic year 2020-21.
- iii. Conduction of BoS meetings
- iv. Document process after autonomy
- v. Library usage
- vi. Academic calendar
- vii. Academic/ administrative audit
- viii. Skill courses
- ix. Organization of webinars, E-conference, workshops in an online mode for students, teaching and non-teaching staff .
- x. Any other matter with prior permission of the chairman

The following members were present for the meeting.

- i. Principal Dr. N. P. Tendolkar, Chairman 
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM 
- iii. Prof. A. M. Kulkarni, Co-Ordinator 
- iv. Prof. V. P. Shringare, Member 
- v. Dr. S. A. Patil, Member 
- vi. Dr. M. R. Kale, Member 



- vii. Dr. P. V. Naikwade, Member P. Naikwade
- viii Prof. M. W. Jakhi, Member M. W. Jakhi
- ix Mrs. Mita Rupesh Bhagawat, Member, Administrative Officer T. P. Bhagawat
- x Mrs. Poonam Chavan, Member, Local Society Representative P. Chavan
- xi Mr. Aniket V. Gelye, Member, Students Representative Aniket V. Gelye
- xii Ms. Mrunal Paranjape, Member, Alumni Representative M. S. PARANJAPE
- xiii Mr. Ajay Sathe, Member, Employers Representative
- xiv Mr. Mangesh Prabhudesai, Member, Industrialists Representative M. Prabhudesai
- xv Prabhakar Dawool Member, Stakeholders Representative P. Dawool



Resolutions:

The meeting of the IQAC was held on **09/07/2020** in IQAC room at 4.00 p.m. following resolutions were passed unanimously:-

- i. It was resolved unanimously that the minutes of the last meeting held on 16/03/2020 be finalized.

Proposed by: Mr. A. M. Kulkarni

Seconded by: Dr. M. R. Kale

- ii. Hon. Principal N. P. Tendolkar briefed the meeting about the evolving pandemic situation and the rules and regulations of the government and the university of Mumbai regarding the commencement of academic year, teaching methodology and conduction of examination. Since the teaching has to be conducted in online mode, he asked the heads of the departments to make an immediate survey of availability of smartphones and internet connectivity and other related facilities with the students. He also stated that teachers should disseminate the audio-visual teaching material, notes etc using google classroom. Hon. Principal said that a detailed time-table be prepared by the concerned committee. He also suggested that the co-curricular and extra-curricular activities be conducted in online mode. Dr. Sardar Patil reiterated the suggestions given by the Hon. Principal.

It was resolved that all the department should prepare a teaching plan for online teaching and also plan for co-curricular activities using online mode.

Proposed by: Prof. Vikas Shrangare Seconded by: Mr. Mandar Jakhi

iii.

Hon. Principal suggested that BoS meetings of all the departments need to be conducted before 31st July 2020. The departments should prepare a schedule, contact all BoS members and follow the procedure to organize the BoS meetings in online mode.

It was resolved that all departments should conduct BoS meetings on or before 31st July 2020 in an online mode and submit the copies of approved syllabi to the office.



Proposed by: Dr. Meera Kale

Seconded by: Mr. Vikas Shrangare

- iv. Dr. Sardar Patil as the head of documentation committee briefed the meeting that the heads of various departments should submit the documents related to various activities conducted post NAAC for the purpose to accomplish the documentation process for utilization of autonomy grant.

It was resolved that all the teachers should submit the documents related to various activities of the respective departments to the office for the purpose of documentation of autonomy grant.

Proposed by: Dr. P. V. Naikwade

Seconded by: Dr. S. A. Patil

- v. Hon. Principal urged the IQAC to encourage the faculty towards the usage of online resources made available through the college library like NLIST, British Council Library etc.

It was resolved that more and more teachers should be encouraged for the usage of online resources made available by the library for their teaching and research work.

Proposed by: Mr. Mandar Jakhi

Seconded by: Dr. Meera Kale

- vi. Hon. Principal asked the IQAC to find out possibility to conduct academic audit of the college in online mode.

It was resolved that the academic audit of the college should be conducted at the earliest.

Proposed by: Mr. Arvind Kulkarni

Seconded by: Dr. Pratap Naikwade

- vii. Dr. P. V. Naikwade said that every department should design and develop at least two value added courses related to their knowledge domain for extra credits. The courses be designed in such a way that they can be viewed by the students in an interdisciplinary manner.

It was resolved that all the departments should design at least two skill based/value added courses related to their domain.



Proposed by: Dr. P. V. Naikwade

Seconded by: Dr. M. R. Kale

viii. Hon. Principal stated that considering the present pandemic situation, efforts be made towards organizing online national/international seminars and conferences for the students and staff as well as workshops for the non-teaching staff. He also stated that teachers should actively participate in such events organized by other institutions to gain current knowledge.

It was resolved unanimously that all the academic departments along with the IQAC should organize workshops/seminars in an online mode for students, teachers and non-teaching staff throughout this academic year.

Proposed by: Dr. S. A. Patil

Seconded by: Mr. Mandar Jakhi



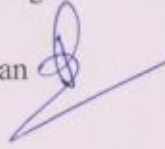
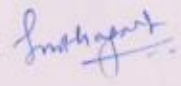
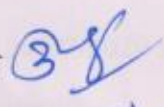
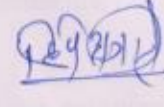
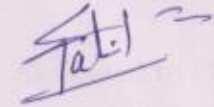
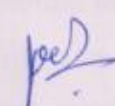
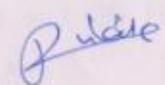

The agenda for the IQAC- meeting to be held on 24/07/2020

The IQAC – meeting is called on 24/07/2020 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC room at 4.00 pm

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. ZOOM subscription
- iii. Planning of B. Voc.
- iv. Review about student feedback
- v. Congratulations to deserving faculty members
- vi. Any other matter with prior permission of the chairman

The following members were present for the meeting.

- i. Principal Dr. N. P. Tendolkar, Chairman 
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM 
- iii. Prof. A. M. Kulkarni, Co-Ordinator 
- iv. Prof. V. P. Shringare, Member 
- v. Dr. S. A. Patil, Member 
- vi. Dr. M. R. Kale, Member 
- vii. Dr. P. V. Naikwade, Member 
- viii. Mr. M. W. Jakhi, Member 



ix. Mrs. Mita Rupesh Bhagawat, Member, Administrative Officer

M. R. Bhagawat

x. Mrs. Poonam Chavan, Member, Local Society Representative

P. C. Chavan

xi. Mr. Aniket V. Gelye, Member, Students Representative

xii. Ms. Mrunal Paranjape, Member, Alumni Representative

M. S. PARANJAPE

xiii. Mr. Ajay Sathe, Member, Employers Representative

xiv. Mr. Mangesh Prabhudesai, Member, Industrialists Representative

M. Prabhudesai

xv. Prabhakar Dawool Member, Stakeholders Representative

Resolutions:

The meeting of the IQAC was held on **24/07/2020** in IQAC room at 4.00 p.m. following resolutions were passed unanimously

- i. It was unanimously resolved that the minutes of the last meeting held on 09/07/2020 be finalized.

Proposed by: Dr. Meera Kale Seconded by: Mr. Vikas Shrangare

- ii. Dr. Sardar Patil informed the meeting that the college has subscribed the ZOOM online meeting platform to conduct academic lectures as well as seminars, workshops, conferences more efficiently and effectively. Mr. Uday Bhatye seconded his opinion and the Hon. Principal asked the meeting to make a resolution accordingly.

It was resolved that all the departments should utilize, ZOOM platform at its maximum subscribed by the college to conduct various online activities.



Proposed by: Dr. S. A. Patil

Seconded by: Mr. Uday Bhatye

- iii. Hon. Principal congratulated geography, commerce and botany departments for putting their efforts in designing successful proposals for B.Voc courses. He also congratulated all the staff members for their contribution in getting the process done. Moreover he stated that it is the responsibility of all of us to make B.Voc programs successful.

It was resolved that the Botany, Commerce and Geography departments should plan for the implementation of B. Voc. courses approved by UGC.

Proposed by: Mr. M. W. Jakhi

Seconded by: Dr. Pratap Naikwade

- v. Hon. Principal insisted that the student's feedback should be collected by sending emails with the links of the questionnaires to the students.

It was resolved that the student feedback should be taken at the end of every academic year and before 31st March.

Proposed by: Dr. P. V. Naikwade

Seconded by: Dr. M. R. Kale

- vi. Hon. Principal appreciated the efforts of the faculty in organizing various online webinars/seminars despite being new to such platforms.

The committee unanimously resolved to congratulate all the departments for organization of webinars/seminars in an online mode.

Proposed by: Mr. A. M. Kulkarni

Seconded by: Mr. M. W. Jakhi






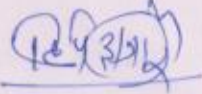
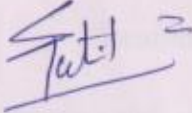
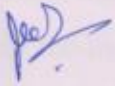
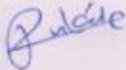
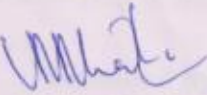

The agenda for the IQAC- meeting to be held on 14/09/2020

The IQAC – meeting is called on 14/09/2020 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC room at 4.00 pm


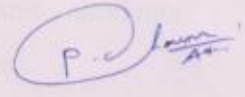

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. Submission of the AQAR considering revised date
- iii. Reframing of IQAC
- iv. Discussion about MIS.
- v. Any other matter with prior permission of the chairman

The following members were present for the meeting.

- i. Principal Dr. N. P. Tendolkar, Chairman 
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM 
- iii. Prof. A. M. Kulkarni, Co-Ordinator 
- iv. Prof. V. P. Shringare, Member 
- v. Dr. S. A. Patil, Member 
- vi. Dr. M. R. Kale, Member 
- vii. Dr. P. V. Naikwade, Member 
- viii. Prof. U. B. Bhatye, Member 
- ix. Prof. M.W. Jakhi, Member 



- x. Mrs. Mita Rupesh Bhagawat, Member, Administrative Officer 
- xi. Mrs. Poonam Chavan, Member, Local Society Representative 
- xii. Mr. Aniket V. Gelye, Member, Students Representative
- xiii. Ms. Mrunal Paranjape, Member, Alumni Representative **M.S. PARANJAPE**
- xiv. Mr. Ajay Sathe, Member, Employers Representative
- xv. Mr. Mangesh Prabhudesai, Member, Industrialists Representative 
- xvi. Prabhakar Dawool Member, Stakeholders Representative

Resolutions:

The meeting of the IQAC was held on 14/09/2020 in IQAC room at 4.00 p.m. following resolutions were passed unanimously.

- i. It was resolved that the minutes of the last meeting held on 24/07/2020 be finalized.

Proposed by: Dr. P. V. Naikwade

Seconded by: Dr. S. A. Patil

- ii Dr. Sardar Patil informed the meeting that about the revised deadline for the submission of AQAR and urged all the members to expedite the work for the completion of AQAR and the documentation process related to it.

It was resolved that considering the extended submission date for AQAR, the IQAC should prepare and submit the AQAR at the earliest.

Proposed by: Dr. P. V. Naikwade

Seconded by: Dr. S. A. Patil



- iv Mr. A. M. Kulkarni put forward that the IQAC needs to be reframed so as to have proper representation of various stakeholders and students representatives, unavailable alumni and representatives be changed.

It was resolved that the re-framing of IQAC should be done and old members representing alumni, students and parents be replaced by new members.

Proposed by: Mr. A. M. Kulkarni

Seconded by: Mr. M.W. Jakhi

- v Hon. Principal informed the meeting that the IQAC should initiate carry out a need assessment for MIS software. To boost proper coordination among all the departments and lighten the burden on examination and office, MIS is the need of the time. It will not only expedite the functioning of these departments but a systematic data management will become possible to foster qualitative decision making. He also ask the IQAC to find out most appropriate and user friendly software by assessing various software available in the market. He also suggested that the IQAC may invite the dealers for their presentations.

It was resolved that the college should purchase MIS software for quality functioning of the college and to upgrade governance. The IQAC should assess the best options available.

Proposed by: Dr. M. R. Kale

Seconded by: Mr. V. P. Shrangare



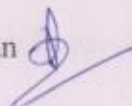
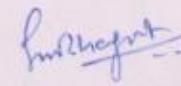
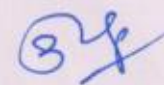
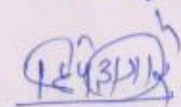
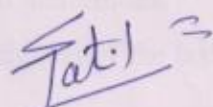

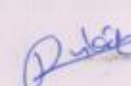
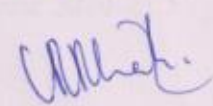
The agenda for the IQAC- meeting to be held on 05/02/2021

The IQAC – meeting is called on **05/02/2021** to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC room at 4.00 pm


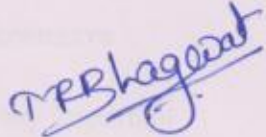
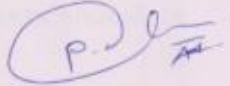
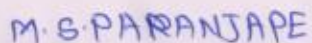

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. Review of academic activities and data collection for AQAR
- iii. Student Satisfaction Survey and Feedback
- iv. Updation of college website.
- v. API verification of all staff member for the year 2019-20
- vi. Any other matter with prior permission of the chairman

The following members were present for the meeting.

- i. Principal Dr. N. P. Tendolkar, Chairman 
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM 
- iii. Prof. A. M. Kulkarni, Co-Ordinator 
- iv. Prof. V. P. Shringare, Member 
- v. Dr. S. A. Patil, Member 
- vi. Dr. M. R. Kale, Member 
- vii. Dr. P. V. Naikwade, Member 
- viii. Prof. U. B. Bhatye, Member 



- ix. Prof. M.W. Jakhi, Member 
- x. Mrs. Mita Rupesh Bhagawat, Member, Administrative Officer 
- xi. Mrs. Poonam Chavan, Member, Local Society Representative 
- xii. Mr. Aniket V. Gelye, Member, Students Representative
- xiii. Ms. Mrunal Paranjape, Member, Alumni Representative 
- xiv. Mr. Ajay Sathe, Member, Employers Representative
- xv. Mr. Mangesh Prabhudesai, Member, Industrialists Representative 
- xvi. Prabhakar Dawool Member, Stakeholders Representative

Resolutions:

The meeting of the IQAC was held on 05/02/2021 in IQAC room at 4.00 p.m. following resolutions were passed unanimously

- i. It was resolved that the minutes of the last meeting held on 14/09/2020 be finalized.

Proposed by: Mr. Uday Bhatye Seconded by: Dr. Pratap Naikwade

- ii Mr. A. M. Kulkarni said that the document committee should collect the reports and documents of all the curricular, co-curricular and extra-curricular activities for the year 2020-21.



It was resolved that the all heads of departments should submit report of the activities conducted during the academic year 2020-21.

Proposed by: Dr. M. R.Kale Seconded by: Mr. V. P. Shrangare

- iii Hon. Principal said that Student Satisfaction Survey is a very important process and should be institutionalized well. The process should be completed before 31st March 2021.

It was resolved that the student satisfaction survey should be completed by the respective committee before 31st March 2021 and be uploaded on website.

Proposed by: Dr. Meera Kale Seconded by: Dr. Sardar Patil

- v Hon. Principal said that the college website is the mirror of various developments of the college and should be kept always up-to-date. The heads of all departments to be vigilant about the website content related to their department and take steps to keep it up-to-date.

It was resolved that the college website needs to be updated regularly with focusing functional MoU, PO, CO, PSO, action plan, facilities etc.

Proposed by: Mr. V. P. Shrangare Seconded by: Dr. M. R. Kale

vi

It was resolved that a schedule will be prepared by Dr. Pratap Naikwade and Dr. Meera Kale for API verification of faculty for the year 2019-20 and accordingly APIs will be verified.

Proposed by: Mr. A. M. Kulkarni Seconded by: Dr. M. R. Kale



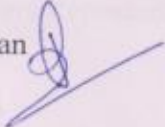
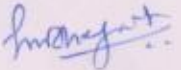
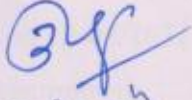
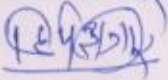
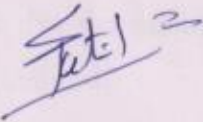
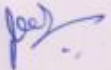
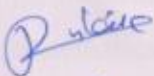
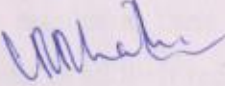

The agenda for the IQAC- meeting to be held on 12/04/2021

The IQAC – meeting is called on **12/04/2021** to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC room at 4.00 p.m

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. Maintaining proper record of online teaching
- iii. Functioning of Placement and Career counselling Cell
- iv. Any other matter with prior permission of the chairman

The following members were present for the meeting.

- i. Principal Dr. N. P. Tendolkar, Chairman 
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM 
- iii. Prof. A. M. Kulkarni, Co-Ordinator 
- iv. Prof. V. P. Shringare, Member 
- v. Dr. S. A. Patil, Member 
- vi. Dr. M. R. Kale, Member 
- vii. Dr. P. V. Naikwade, Member 
- viii. Prof. U. B. Bhatye, Member 
- ix. Prof. M.W. Jakhi, Member 



- x. Mrs. Mita Rupesh Bhagawat, Member, Administrative Officer
- xi. Mrs. Poonam Chavan, Member, Local Society Representative
- xii. Mr. Aniket V. Gelye, Member, Students Representative
- xiii. Ms. Mrunal Paranjape, Member, Alumni Representative
- xiv. Mr. Ajay Sathe, Member, Employers Representative
- xv. Mr. Mangesh Prabhudesai, Member, Industrialists Representative
- xvi. Prabhakar Dawool Member, Stakeholders Representative

T.P. Bhagawat

P. Chavan

M.S. PARANJAPE

M. Prabhudesai

Resolutions:

The meeting of the IQAC was held on **12/04/2021** in IQAC room at 4.00 p.m. following resolutions were passed unanimously

i.

It was resolved that the minutes of the last meeting held on 05/02/2021 be finalized.

Proposed by: Mr. A. M. Kulkarni

Seconded by: Dr. M. R. Kale

- ii. Hon. Principal informed the meeting that the record of online teaching viz. periods conducted, learning material shared, assignments posted etc needs to be maintained systematically. He also urged that the teachers be keen on being regular in their online teaching activities. The faculty should share links to all their recorded audio-visual content with the librarian and a repository of the links be made in the library.

It was resolved that all the teachers should submit their record of their online teaching in the library.



Proposed by: Mr. A. M. Kulkarni Seconded by: Mr. V. W. Jakhi

- iii. Hon. Principal suggested that the evaluation by the NAAC for the autonomous colleges will be focussed on progression and placement of the students. The career counselling and placement cell should initiate activities related to the organization of entrepreneurship programs, skill based value added courses, establishing collaborative linkages with industries to conduct placement drives etc.

It was resolved that the Placement and Career counselling Cell should gear up their activities in an organized way.

Proposed by: Mr. Uday Bhatye Seconded by: Mr. Vikas Shrangare

